

Supplementary Agenda for Licensing Sub-Committee

Date: Tuesday, 15 September 2026



7. **Bar Coast and Harry's Lounge Bar, 156-164 Old Christchurch Road, Bournemouth, BH1 1NL**

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With the agreement of both Mr Gordan, the Premises Licence Holder, and Dorset Police, the objector to the Temporary Event Notice, the Sub-Committee resolved to adjourn consideration of the Temporary Event Notice until 15 September 2026. The Sub-Committee considered that an adjournment was appropriate in the interests of procedural fairness, to allow Dorset Police a reasonable opportunity to review and assess the substantial information concerning the proposed event that had been submitted on the morning of the hearing.

Published: 10 September 2026

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LICENSING SUB-COMMITTEE



Report subject	Bar Coast and Harry's Lounge Bar, 156-164 Old Christchurch Road, Bournemouth, BH1 1NL
Meeting date	9 September 2026
Status	Public Report
Executive summary	Mr James Gordon has applied for a standard Temporary Event Notice (TEN) for a proposed boxing event to be held at the premises on Saturday 17 October 2026 from 14:00 to 23:30. The TEN is made to permit boxing and wrestling entertainment which is not authorised under the current premises licence.
Recommendations	Members are asked to decide whether to: a) Grant the TEN as made; b) Grant the TEN as made but impose one or more of the existing licence conditions, which are consistent with the event and considered appropriate for the promotion of the licensing objectives, by way of a notice (statement of conditions); or c) Refuse the TEN as made by way of counter notice. Members of the Licensing Sub-Committee are asked to make a decision at the end of the hearing after all relevant parties have been given an opportunity to speak. Members must give full reasons for their decision.
Reason for recommendations	The licensing authority has received an objection notice from Dorset Police as relevant persons under the prevention of crime and disorder and public safety licensing objectives. The licensing authority may only consider aspects relevant to the notice that have been raised in the objection by Dorset Police. Where an objection notice has been received, and the concerns have not been resolved through modification and agreement to allow the event to proceed, the Scheme of Delegation set out in the Council's Constitution states that these applications should be dealt with by the Licensing Sub-Committee.

Portfolio Holder(s):	Councillor Kieron Wilson – Housing and Public Protection
Corporate Director	Laura Ambler – Corporate Director for Wellbeing
Report Authors	Sarah Rogers – Principal Licensing Officer
Wards	Bournemouth Centra;
Classification	For Decision

Background

1. A Temporary Event Notice (TEN) is intended to be a light touch process and as such, the carrying on of licensable activities does not have to be authorised by the licensing authority on an application.
 - a. Standard TEN – must be submitted giving at least ten working days’ notice, excluding the day the notice is given and the day of the event.
 - b. Late TEN - Applicants can apply for a ‘late TEN’ up to 5 working days before the event and can apply for up to 10 late TENs per calendar year.
2. The person who intends to hold the Temporary Event submits a notification to the licensing authority (TEN) which outlines the proposed activities, date and time as well as where the event will take place.
3. Once notification is received only the Police and Environmental health can object to the even (as “relevant persons”) and can either seek to prevent the event or modify the arrangements of the event.
4. The TEN submitted by Mr James Gordon was accepted by the licensing authority on 11 August 2026. A copy of the submitted TEN is attached at Appendix 1.
5. A copy of a plan showing the location of the premises is attached at Appendix 2.
6. A copy of the conditions attached to the premises licence in force at the premises are attached at Appendix 3. These are the only conditions that the Licensing Sub-Committee can impose on to the TEN

Consultation

7. The notice was served on the relevant persons – Dorset Police and Environmental Health – on 11 August 2026.
8. Dorset Police submitted an objection notice to the TEN which is attached at Appendix 4.
9. In response to the objection notice Mr Gordon has provided additional information and made arrangements for a safety advisory group meeting to take place to discuss the safety concerns raised. A copy of the correspondence exchange is attached at Appendix 5.

Options Appraisal

10. Before making a decision, Members are asked to consider the following matters:
11. The objection notice made by Dorset Police.
12. The relevant licensing objectives, namely the prevention of crime and disorder and public safety.
13. If the Sub-Committee decide to issue a counter notice this means the event cannot take place. A notice with reasons for this decision must also be given.
14. If the Sub-Committee decide not to issue a counter notice and allow the event to go ahead, do they require any licence conditions to be attached to the TEN, a notice (statement of conditions) must be given.
15. The TEN can be modified (times, layout of venue, licensable activities) but only with the agreement of the premises user and all relevant persons.
16. The committee are therefore asked whether to:
 - Issue a counter notice to prevent the event taking place or
 - Permit the event to go ahead as applied for, or
 - Permit the event by imposing conditions from the existing licence onto the TEN; or
 - Permit the event with modifications, subject to the agreement of all parties.

Summary of financial implications

17. There are no financial implications.

Summary of legal implications

18. If Members decide to refuse the application, by way of a counter notice, the premises user may appeal to the Magistrates' Court within a period of 21 days beginning with the day that the applicant is notified by the licensing authority of the decision appealed against.
19. If the TEN is allowed, and a counter notice is not issued, the relevant party may appeal to the Magistrates' Court within a period of 21 days beginning with the day that they are notified by the licensing authority of the decision.
20. No appeal may be brought later than five working days before the day on which the event period specified in the TEN begins.

Summary of human resources implications

21. There are no human resource implications.

Summary of sustainability impact

22. There are no sustainability impacts implications.

Summary of public health implications

23. There are no public health implications.

Summary of equality implications

24. There are no equality implications.

Summary of risk assessment

25. There is no requirement for a risk assessment.

Background papers

BCP Council – Statement of Licensing Policy

[Statement of licensing policy | BCP](#)

Hearing Regulations

<https://www.legislation.gov.uk/ukSI/2005/44/made>

Licensing Act 2003 Section 182 Guidance

[Revised guidance issued under section 182 of the Licensing Act 2003 \(February 2026\) \(accessible version\) - GOV.UK](#)

Appendices

- 1 – Copy TEN
- 2 – Location Plan
- 3 – Copy Premises Licence
- 4 – Objection Notice
- 5 – Correspondence between Mr Gordon and Dorset Police

APPENDIX 1

From: BCP Council - No Reply <noreply@bcpcouncil.gov.uk>

Sent: 10 August 2026 16:40

To: Licensing Com <licensing@bcpcouncil.gov.uk>

Subject: A new temporary event notice has been received TEN201754

Dear Regulatory Services,

A temporary event notice application has been recieved for processing.

Submitted: 10/08/2026

Ref: TEN201754

Licencee Details

Title: Mr

First name: James

Last name: Gordon

Email:

Phone: Address:

Date of birth:

Place of birth:

National insurance number:

Have you had any previous or maiden names: No

Previous names in full:

Business Details

Name of the business: Bar Coast & Harrys Lounge

Email: j

Phone:

Address: POPWORLD, 162-164, OLD CHRISTCHURCH ROAD, BOURNEMOUTH, BH1 1NL

Application Details

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described in this application

Who is applying for the license: A business or organisation

Where would you like your correspondence sent:

POPWORLD, 162-164, OLD CHRISTCHURCH ROAD, BOURNEMOUTH, BH1 1NL

Does the premises have an address: Yes

Address: POPWORLD, 162-164, OLD CHRISTCHURCH ROAD, BOURNEMOUTH, BH1 1NL

Ordnance Survey map reference:

Provide further details about the location of the event: The boxing event will take place on the dancefloor of Bar Coast.

Premises licence or certificates

Premises licence: Yes
Club premises certificate: No
Neither: No

Do you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies: No

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below:

Describe the nature of the premises:

Bar Coast is a street level Nightclub with sufficient exit routes to the main road or the rear of the property.

Describe the nature of the event:

Lockstock Boxing promotions will be holding their boxing event within the premises.

Describe the event

The giving of a late temporary event notice: N

The provision of regulated entertainment: Y

The provision of late night refreshment: N

The sale by retail of alcohol: Y

The supply of alcohol by or on behalf of a club: N

Event Details

Event start date: 17/10/2026

Event end date: 17/10/2026

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock): 14:00 - 23:30

State the times during the event period that you propose to provide relevant entertainment (give times in 24 hour clock):

State the maximum number of people that will be attending the event at one time. Please include any staff, organisers or performers: 499

If the licensable activities will include the supply of alcohol, the consumption of alcohol will be: On the premises only

Personal licence

Do you currently hold a valid personal licence: Yes

Issuing licensing authority: BCP Council

Licence number: BH233751

Date of issue: 01/12/2025

Other relevant details:

Temporary event notices

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice:

Yes

State the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year:

2

Have you already given a temporary event notice for the same premises in which the event period: a) Ends 24 hours or less before; or b) Begins 24 hours or less after the event period proposed in this notice:

No

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice:

No

State the total number of temporary event notices your associate(s) have given for events in the same calendar year:

Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) Ends 24 hours or less before; or b) Begins 24 hours or less after the event period proposed in this notice:

No

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice: No

State the total number of temporary event notices your business colleague(s) have given for events in the same calendar year:

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) Ends 24 hours or less before; or b) Begins 24 hours or less after the event period proposed in this notice: No

Declaration

I understand that it is an offence:

1. to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
2. to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.

The application fee must be paid to the authority online using a debit or credit card before your application is submitted.

I confirm I have read and understood the above declaration

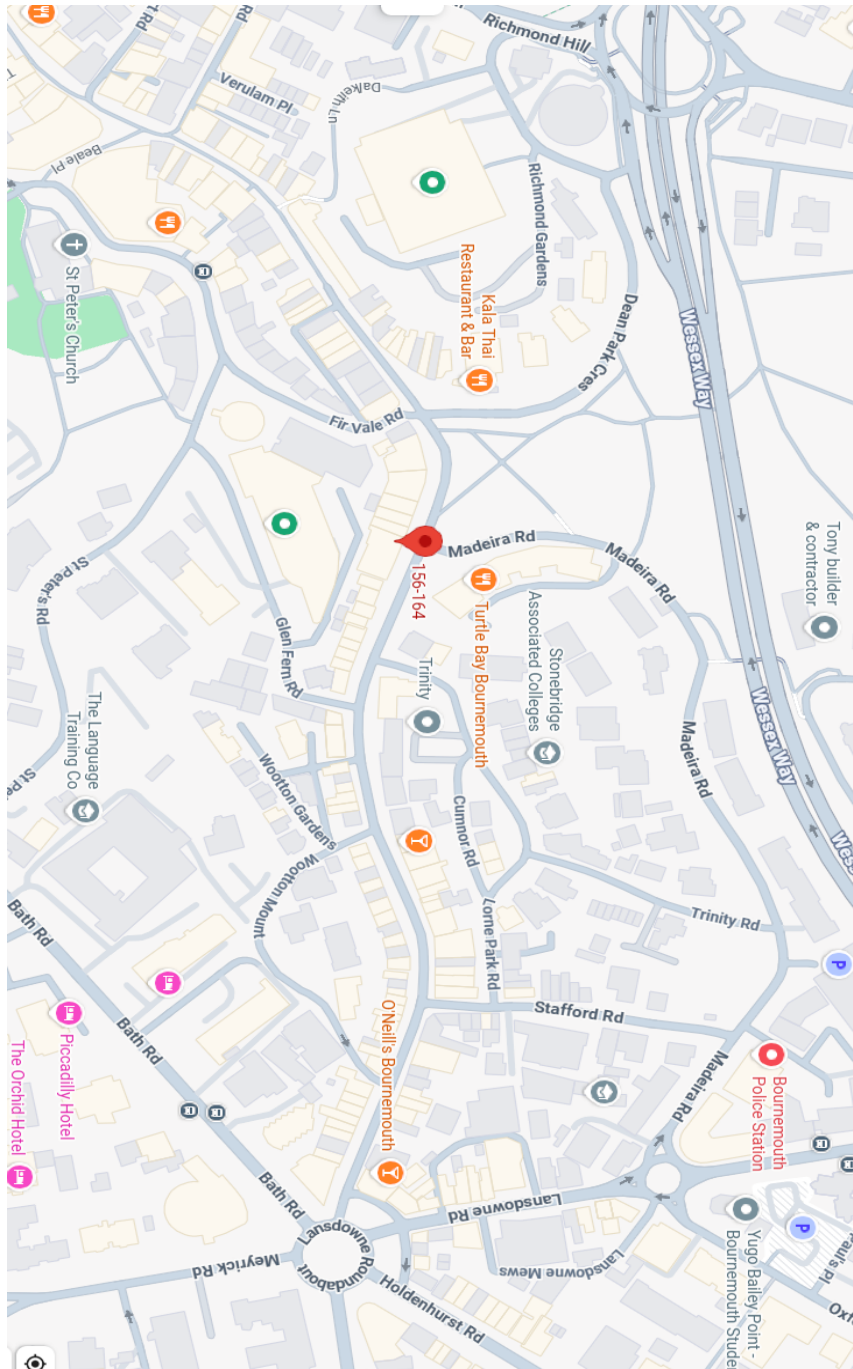
Customer Confirmation: Yes

Payment

Payment received: True

Amount: £21

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156 – 164 OLD CHRISTCHURCH ROAD BOURNEMOUTH

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Premises Licence Part A

Premises licence number: BH145516

Postal address of premises, or if none, ordnance survey map reference or description:	
Bar Coast & Harrys Lounge 156-164 Old Christchurch Road	
Post town: Bournemouth	Post Code: BH1 1NL
Telephone number: 01202 295072	

Licensable activities authorised by the licence:
Indoor Sporting Events Live Music Recorded Music Performances of Dance Activity like Music / Dance Late Night Refreshment Supply of Alcohol

The times the licence authorises the carrying out of licensable activities:	
Ground Floor Live Music: Monday - 10:00 to 02:00 Tuesday - 10:00 to 02:00 Wednesday - 10:00 to 02:00 Thursday - 10:00 to 02:00 Friday - 10:00 to 02:00 Saturday - 10:00 to 02:00 Sunday - 10:00 to 01:00 Performance of live music will take place indoors. <u>Non-standard timings for live music.</u> From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. At the start of British Summertime, the terminal hour for all licensable activities and the opening hours shall be extended by one hour. Recorded Music: Monday - 10:00 to 03:00 Tuesday - 10:00 to 03:00 Wednesday - 10:00 to 03:00 Thursday - 10:00 to 03:00 Friday - 10:00 to 03:00 Saturday - 10:00 to 03:00 Sunday - 10:00 to 03:00 Playing of recorded music will take place indoors. <u>Non-standard timings for recorded music.</u> From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. At the start of British Summertime, the terminal hour for all licensable activities and the opening hours shall be extended by one hour.	First Floor – Felson's Indoor Sporting Events: Monday - 11:00 to 03:00 Tuesday - 11:00 to 03:00 Wednesday - 11:00 to 03:00 Thursday - 11:00 to 03:00 Friday - 11:00 to 03:00 Saturday - 11:00 to 03:00 Sunday - 11:00 to 03:00 <u>Non-standard timings for indoor sporting events.</u> From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. At the start of British Summertime, the terminal hour for all licensable activities and the opening hours shall be extended by one hour. Live Music: Monday - 11:00 to 00:00 Tuesday - 11:00 to 00:00 Wednesday - 11:00 to 00:00 Thursday - 11:00 to 00:00 Friday - 11:00 to 00:00 Saturday - 11:00 to 00:00 Sunday - 11:00 to 00:00 Performance of live music will take place indoors. <u>Non-standard timings for live music.</u> From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. Recorded Music: Monday - 11:00 to 03:00 Tuesday - 11:00 to 03:00 Wednesday - 11:00 to 03:00 Thursday - 11:00 to 03:00 Friday - 11:00 to 03:00 Saturday - 11:00 to 03:00 Sunday - 11:00 to 03:00

Performances of Dance: Monday - 10:00 to 03:00 Tuesday - 10:00 to 03:00	Performance of recorded music will take place indoors. <u>Non-standard timings for recorded music.</u>
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Wednesday - 10:00 to 03:00 Thursday - 10:00 to 03:00 Friday - 10:00 to 03:00 Saturday - 10:00 to 03:00 Sunday - 10:00 to 03:00 Performances of dance will take place indoors. <u>Non-standard timings for performances of dance.</u> From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. At the start of British Summertime, the terminal hour for all licensable activities and the opening hours shall be extended by one hour. Activity like Music/Dance: Monday - 10:00 to 03:00 Tuesday - 10:00 to 03:00 Wednesday - 10:00 to 03:00 Thursday - 10:00 to 03:00 Friday - 10:00 to 03:00 Saturday - 10:00 to 03:00 Sunday - 10:00 to 03:00 Entertainment will take place indoors of anything of a similar description. <u>Non-standard timings for activity like music/dance.</u> From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. At the start of British Summertime, the terminal hour for all licensable activities and the opening hours shall be extended by one hour. Late Night Refreshment: Monday - 23:00 to 03:30 Tuesday - 23:00 to 03:30 Wednesday - 23:00 to 03:30 Thursday - 23:00 to 03:30 Friday - 23:00 to 03:30 Saturday - 23:00 to 03:30 Sunday - 23:00 to 03:30 Provision of late night refreshments will take place indoors. <u>Non-standard timings for late night refreshment.</u> From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. At the start of British Summertime, the terminal hour for all licensable activities and the opening hours shall be extended by one hour. Supply of Alcohol: Monday - 10:00 to 03:00 Tuesday - 10:00 to 03:00 Wednesday - 10:00 to 03:00 Thursday - 10:00 to 03:00 Friday - 10:00 to 03:00 Saturday - 10:00 to 03:00 Sunday - 10:00 to 03:00 <u>Non-standard timings for supply of alcohol.</u> From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. At the start of British Summertime, the terminal hour for all licensable activities and the opening hours shall be extended by one hour.	From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. At the start of British Summertime, the terminal hour for all licensable activities and the opening hours shall be extended by one hour. Performances of Dance: Monday - 11:00 to 00:00 Tuesday - 11:00 to 00:00 Wednesday - 11:00 to 00:00 Thursday - 11:00 to 00:00 Friday - 11:00 to 00:00 Saturday - 11:00 to 00:00 Sunday - 11:00 to 00:00 Performances of dance will take place indoors. <u>Non-standard timings for performances of dance.</u> From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. Activity like Music/Dance: Monday - 11:00 to 00:00 Tuesday - 11:00 to 00:00 Wednesday - 11:00 to 00:00 Thursday - 11:00 to 00:00 Friday - 11:00 to 00:00 Saturday - 11:00 to 00:00 Sunday - 11:00 to 00:00 <u>Non-standard timings for activity like music/dance.</u> From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. Late Night Refreshment: Monday - 23:00 to 03:30 Tuesday - 23:00 to 03:30 Wednesday - 23:00 to 03:30 Thursday - 23:00 to 03:30 Friday - 23:00 to 03:30 Saturday - 23:00 to 03:30 Sunday - 23:00 to 03:30 Provision of late night refreshments will take place indoors. <u>Non-standard timings for late night refreshment.</u> From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. At the start of British Summertime, the terminal hour shall be extended by one hour. Supply of Alcohol: Monday - 11:00 to 03:00 Tuesday - 11:00 to 03:00 Wednesday - 11:00 to 03:00 Thursday - 11:00 to 03:00 Friday - 11:00 to 03:00 Saturday - 11:00 to 03:00 Sunday - 11:00 to 03:00 <u>Non-standard timings for supply of alcohol.</u> From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. At the start of British Summertime, the terminal hour shall be extended by one hour.
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The opening hours of the premises:	
<u>Ground Floor</u> Monday to Sunday - 09:00 to 03:30 <u>Non-standard timings.</u>	<u>First Floor – Felson's</u> Monday to Sunday - 11:00 to 03:30 <u>Non-standard timings.</u>

From the end of permitted hours on New Year 's Eve to the start of permitted hours on New Year's Day. At the start of British Summertime, the terminal hour shall be extended by one hour.

From the end of permitted hours on New Year 's Eve to the start of permitted hours on New Year's Day. At the start of British Summertime, the terminal hour shall be extended by one hour.

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies:

Alcohol will be consumed on and off the premises.

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

El Group Ltd
3 Monkspath Hall Road
Solihull
B90 4SJ
Tel: 0121 8177 020
Email: accounts.payable@stonegatepubs.com

Registered number of holder, for example company number, charity number (where applicable):

2562808

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Mr James Gordon

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

BH233751
BCP Council

Annex 1 – Mandatory conditions

Mandatory Conditions (Sections 19,20,21 LA 2003)

- 1.1. There shall be no sale or supply of alcohol when there is no designated premises supervisor in respect of this premises licence or at a time when the said premises supervisor does not hold a personal licence or when his/her licence is suspended.
- 1.2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 1.3. Any person used to carry out a security activity as required under condition 2.6, 2.9, 2.13, 2.14 & 2.23 below must be licensed by the Security Industry Authority.

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order 2014

- 1.4.
 1. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 2. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti- social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 1.5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 1.6.
 1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as ~~may~~ be specified in the policy) to produce on request,

before being served alcohol, identification bearing their photograph, date of birth and either -

- (a) a holographic mark, or
- (b) an ultraviolet feature.

1.7. The responsible person must ensure that -

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

The Licensing Act 2003 (Mandatory Conditions) Order 2014

1.8.

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 -
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula —

$$P = D + (D \times V)$$

Where –

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the operating schedule

General Objectives

- 1.9. There shall be no physical link between Walkabout trading on the Ground Floor with its own terrace and the First Floor, with its own terrace.

Prevention of Crime and Disorder

- 1.10. The operators of the premises shall actively participate in Townwatch (where such a forum is in existence) and shall participate in agreed Townwatch initiatives (e.g. Banned from One, Banned from All) on the same basis as other members of Townwatch.
- 1.11. The operators shall maintain and operate a text/radio/pager link system (whichever is utilised by Townwatch) from 21:00, the system to be kept in working order at all times and to be activated, made available to and monitored by the duty manager or a responsible member of staff at all times whilst the premises are open to the public.
- 1.12. An up-to-date record of incidents shall be kept at the premises and this shall be available for inspection by an authorised officer on request.
- 1.13. The operators shall instruct door supervisors to maintain orderly queuing outside the premises and to constantly monitor the queue for disorderly persons or alcoholic drinks. Any individual found with an alcoholic drink in the queue or behaving in a disorderly manner shall be prevented from entering the premises.
- 1.14. The CCTV on the premises shall comply with the recommendations of the Dorset Crime Prevention Officer including the monitoring of any queues outside the premises. Recordings shall be retained for 31 days, which shall immediately be available to police on request (or as soon as practicable thereafter).
- 1.15. There shall be no irresponsible drinks promotions (for example, "All you can drink for £10") that encourage excessive alcohol consumption.
- 1.16. Random drug searches shall be carried out on customers entering the premises by door supervisors, with management supervision. Any drugs found shall be stored in the certified drugs safe and disposed of in line with the premises written policy on handling and disposal of drugs. Any incidents of drugs found shall be recorded in the incident book.

Public Safety

- 1.17. There shall be a maximum capacity of 572 on the ground floor and 150 on the first floor, both figures are inclusive of staff and performers. Capacity shall be monitored by way of a system operated by the operators or their authorised agents only (so as to prevent tampering) and any other information regarding capacity shall be given to an authorised officer on demand.

- 1.18. Toughened glass shall be used at all times the premises are open to the public. Toughened glass / PET bottled products, where available from the operator's usual suppliers, shall be used, in any event and on the ground floor only, from 23:00 to the close of business all bottles will be decanted into safety glass.
- 1.19. Customers shall be prevented from bringing bottles into the premises and to prevent them leaving with bottles or open containers, excluding plastic bottles containing water.
- 1.20. The stairway and corridor outside the basement toilets are to be patrolled at regular intervals throughout the night from 21:00 hours until close of the premises to the public. Any persons loitering shall be asked to leave the said area. Signs are to be placed as appropriate to inform customers that loitering in the said area is prohibited.
- 1.21. On Friday and Saturday nights after 21:00 a ratio of 2 door staff for the first 100 customers and 1 per 100 customers thereafter shall be used.
- 1.22. On any occasion not subject to 2.10 above, when the operators of the premises expect the premises to reach maximum capacity (such as during live or recorded sporting events) the operators shall employ sufficient registered door staff to control admission of customers to the premises and generally to provide control and the prevention of public disorder or public nuisance within the premises.
- 1.23. The Keep Clear Area, as indicated on the current plan of the premises, shall be clearly marked as such and supervised to avoid congregation of persons within the designated area.
- 1.24. Customers shall be prevented from bringing bottles into the premises and to prevent them leaving with bottles or open containers, excluding plastic bottles containing water.

Prevention of Public Nuisance

- 1.25. Noise from within the premises shall not be audible at noise sensitive properties between the hours of 23:00 and 07:00 the following day. It shall not increase the ambient noise levels in the locality and there shall be no dominant frequencies.
- 1.26. Noise from plant and equipment used for heating, ventilation and other ancillary services shall not increase ambient noise levels at noise sensitive properties and there shall be no dominant frequencies.
- 1.27. Bottles, bins, barrels and other waste shall not be removed from the building or moved around outside the building and there shall be no deliveries between the hours of 22:00 and 08:00 the following day. Notices shall be maintained on refuse containers instructing that they should not be used between the hours of 22:00 and 08:00 the following day.
- 1.28. Customer dispersal shall be supervised, so far as practicable, to assist with gradual dispersal of customers from the premises.
- 1.29. No licensable activities shall take place externally after 23:00 until opening the following day.
- 1.30. After 23:00 the terraces shall be controlled and monitored by a member of the SIA registered door staff.
- 1.31. Appropriate signage shall be prominently displayed on the terraces and on the doors leading to the terraces advising patrons to the effect that they are in a residential area and that noise must be kept to a minimum at all times.

Protection of Children from Harm

- 1.32. Persons under the age of 18 shall not be permitted in the premises after 20:00 and persons under the age of 18 shall only be permitted on to the premises for the purpose of consuming a table meal and when accompanied by a parent or other bona fide responsible adult.
- 1.33. The premises shall continue to operate the "Challenge 25" policy.

- 1.34. The only form of ID that shall be accepted shall be approved by PASS, photo driving licence or passport or any other nationally recognised or official ID card.
- 1.35. Staff shall be trained and their training shall include the requirement of condition 2.27 and need for vigilance.

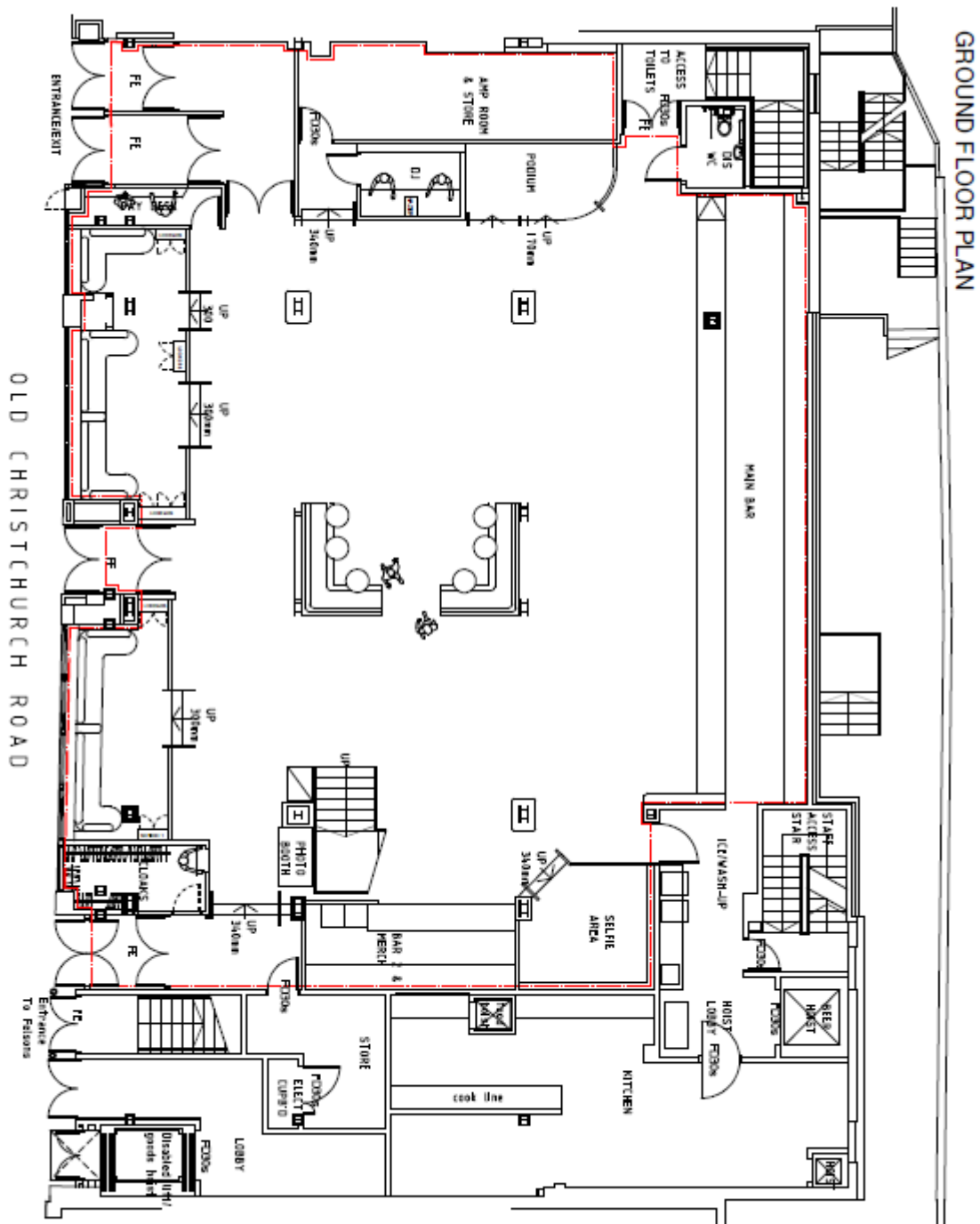
Annex 3 – Conditions attached after a hearing by the licensing authority

N/A

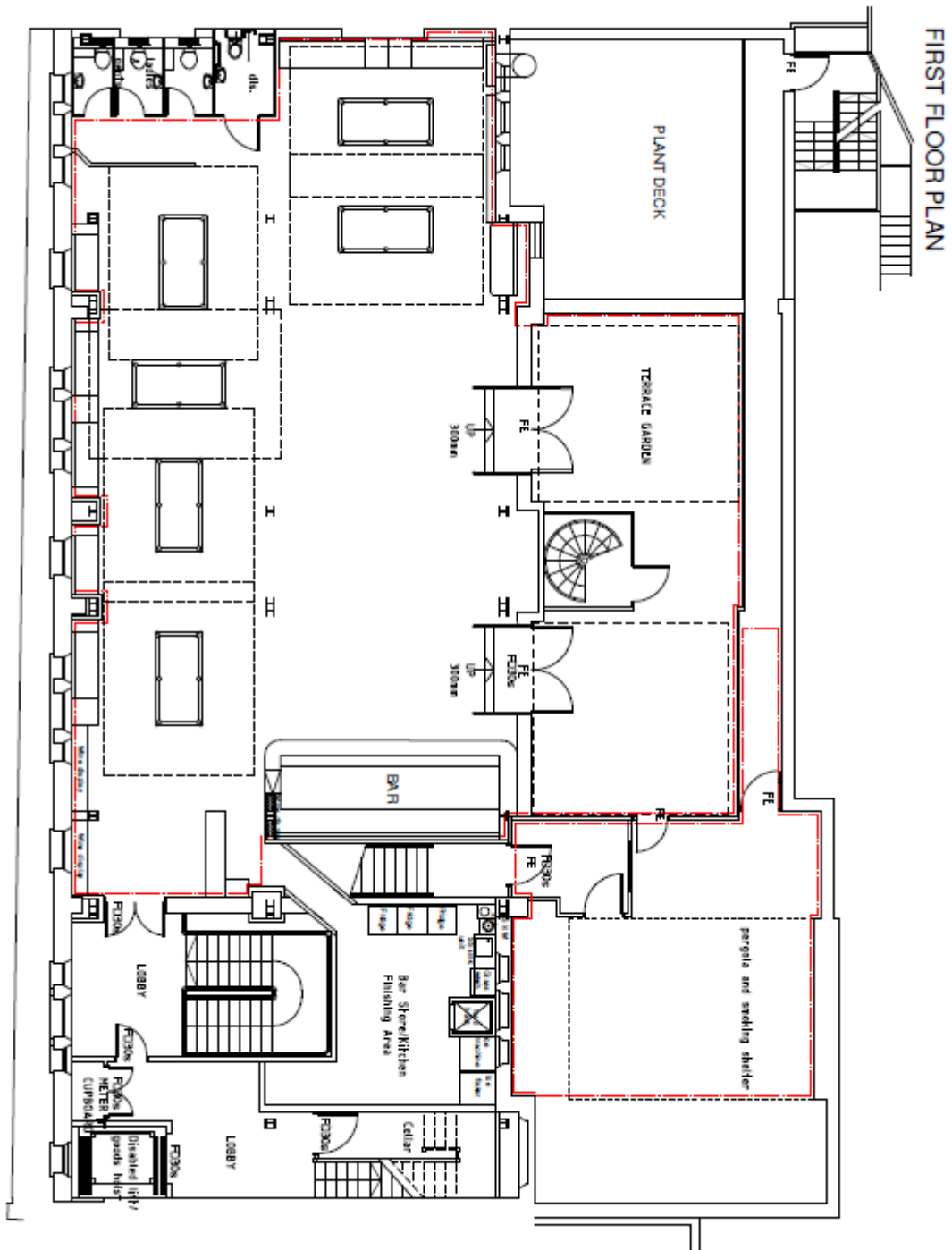
Annex 4 – Plans

This licence is issued in accordance with the plans numbered (5544/23/102 Revision F) M209160 dated 03.08.23, as attached.

21



Plan numbered (5544/23/102 Revision F) M209160 dated 03.08.23 (plan 2 of 3)



Plan numbered (5544/23/102 Revision F) M209160 dated 03.08.23 (plan 3 of 3)

REV:	DESCRIPTION:	INITIAL	DATE:	PROJECT:	POPWORLD (FORMERLY WALKABOUT) BOURNEMOUTH			INFORMATION	
A	OMIT DOOR TO BAR 2 REPOSITION STEPS UP FROM ENTRANCE, NEW CLOAKS HATCH INCREASE AREA OF RAISED FLOOR REPOSITION PHOTO BOOTH AMEND LICENSED AREA AS LICENSING DEPT REQUESTS AMEND LICENSED AREA AS LICENSING DEPT REQUESTS AMEND LICENSED AREA AS LICENSING DEPT REQUESTS AMEND LICENSED AREA AS LICENSING DEPT REQUESTS	MF	16.6.23	TITLE:	GF, FF AND BASEMENT FLOOR PLANS AS PROPOSED LICENSING			COMMENT	
B		MF	29.6.23	CLIENT:	STONEGATE GROUP	SCALE:	1:100@ A1	APPROVAL	
C		MF	3.7.23	DATE:	MAY '23	DRAWN BY:	MF	TENDER	
D		MF	4.7.23	DRAWING NO.:	5544-23- 102	REVISION:	F	CONSTRUCTION	
E		MF	4.7.23	DAKOTA HOUSE OF DESIGN 1 DINSDALE PLACE SANDYFORD NEWCASTLE UPON TYNE NE2 1BD UNITED KINGDOM					
F		MF	11.7.23						
ALL DIMENSIONS TO BE CHECKED ON SITE BEFORE ANY WORK COMMENCES ANY DISCREPANCIES TO BE REPORTED TO THE SUPERVISING DESIGNER				WWW.DAKOTAHOUSEOFDESIGN.COM			T: +44 (0) 191 261 0261		

fire strategy key	
	9 litre water fire extinguisher
	Dry powder fire extinguisher
	9 litre foam fire extinguisher
	2kg carbon dioxide fire extinguisher
	fire blanket extinguisher
	area covered by automatic fire detector head
	area covered by emergency lighting
	area covered by alarm sounder at high level
	area covered by alarm sounder with visual beacon at high level
	fire alarm call point
	3 hour maintained illuminated fire exit sign with directional graphics
FD30s	30 minute fire resisting door and frame fitted with intumescent strips, cold smoke seals and self closing devise
FD60s	60 minute fire resisting door and frame fitted with intumescent strips, cold smoke seals and self closing devise
	DOTTED LINE REPRESENTS LICENSED AREA
fire alarm, detection and emergency lighting to be installed in strict accordance with BS 5266 and BS 5839	

KEY: Plans numbered (5544/23/102 Revision F) M209160 dated 03.08.23

Premises Licence Part B

Premises licence number: BH145516

Postal address of premises, or if none, ordnance survey map reference or description:

Bar Coast & Harrys Lounge 156-164 Old Christchurch Road

Post town: Bournemouth

Post Code: BH1 1NL

Telephone number: 01202 295072

Licensable activities authorised by the licence:

Indoor Sporting Events, Live Music, Recorded Music, Performances of Dance, Activity like Music/Dance, Late Night Refreshment, Supply of Alcohol

The times the licence authorises the carrying out of licensable activities:

Ground Floor

Live Music: (Indoors)

Monday to Saturday - 10:00 to 02:00, Sunday - 10:00 to 01:00

Recorded Music: (Indoors)

Monday to Sunday - 10:00 to 03:00

Performances of Dance:

Monday to Sunday - 10:00 to 03:00

Activity like Music/Dance: (Indoors)

Monday to Sunday - 10:00 to 03:00

Late Night Refreshment: (Indoors)

Monday to Sunday - 23:00 to 03:30

Supply of Alcohol

Monday to Sunday - 10:00 to 03:00

Non-standard timings for all authorised licensable activities:

At the start of British Summertime, the terminal hour for all licensable activities and the opening hours shall be extended by one hour.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

First Floor – Felson's

Indoor Sporting Events:

Monday to Sunday - 11:00 to 03:00

Live Music: (Indoors)

Monday to Sunday - 11:00 to 00:00

Recorded Music: (Indoors)

Monday to Sunday - 11:00 to 03:00

Performances of Dance: (Indoors)

Monday to Sunday - 11:00 to 00:00

Activity like Music/Dance: (Indoors)

Monday to Sunday - 11:00 to 00:00

Late Night Refreshment: (Indoors)

Monday to Sunday - 23:00 to 03:30

Supply of Alcohol:

Monday to Sunday - 11:00 to 03:00

Non-standard timings for all other authorised licensable activities:

At the start of British Summertime, the terminal hour for all licensable activities and the opening hours shall be extended by one hour.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

The opening hours of the premises:

Ground Floor

Monday to Sunday - 09:00 to 03:30

Non-standard timings.

From the end of permitted hours on New Year 's Eve to the start of permitted hours on New Year's Day. At the start of British Summertime, the terminal hour shall be extended by one hour.

First Floor – Felson's

Monday to Sunday - 11:00 to 03:30

Non-standard timings.

From the end of permitted hours on New Year 's Eve to the start of permitted hours on New Year's Day.

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies:

Alcohol will be consumed on and off the premises.

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

El Group Ltd, 3 Monkspath Hall Road, Solihull, B90 4SJ, Tel: 0121 8177 020,

Email: accounts.payable@stonegatepubs.com

Registered number of holder, for example company number, charity number (where applicable):

2562808

Name of designated premises supervisor where the premises licence authorises the supply of alcohol:

Mr James Gordon

State whether access to the premises by children is restricted or prohibited:

See condition 2.25

Issued: 07 July 2015

Revised: 12 June 2026 [Vary DPS]

Mrs Nananka Randle

Licensing Manager

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Dated 13.08.26 – 14:45

OFFICIAL

I wish to object to this Temporary Event Notice on the following grounds:

1. Prevention of Crime and Disorder

The proposed location is situated within an area known to experience alcohol-related anti-social behaviour and crime. There is concern that the staging of a boxing event at this venue, combined with the sale and consumption of alcohol, could further exacerbate existing issues and increase the risk of crime, disorder, and associated anti-social behaviour both within the premises and in the immediate surrounding area.

2. Public Safety

There are concerns regarding public safety arising from the proposed event, particularly given the nature of a boxing event and the potential impact on the surrounding area when patrons disperse from the venue. The combination of a combat sporting event, alcohol consumption, and the late-night dispersal of customers has the potential to create additional public safety risks that require careful assessment and robust control measures.

Whilst the applicant has submitted a risk assessment and management plan, it is considered that this event warrants a high level of scrutiny due to both the nature of the event and its location. In these circumstances, it is strongly recommended that the event organiser seeks the support and guidance of the Safety Advisory Group (SAG) to ensure that all relevant safety considerations have been fully considered and appropriately addressed.

Furthermore, the management plan submitted by the applicant states:

"Attendance at the event will be strictly capped at 499 persons or venue capacity."

This statement gives rise to concern. Where an event is authorised by way of a Temporary Event Notice, attendance must not exceed 499 persons present on the premises at any one time. This limit applies regardless of the venue's normal licensed capacity and includes all persons present, including staff, performers, officials, contractors, and security personnel. The wording contained within the management plan therefore lacks clarity and creates uncertainty as to the maximum number of persons intended to be accommodated at the event.

In addition, Dorset Police has requested a layout plan identifying the proposed location of the boxing ring. To date, this information has not been provided by the applicant. Without sight of the layout plan, Dorset Police is unable to fully assess the suitability of the premises for the proposed event.

Regards
PS 2619 Mike WOOD
Licensing Sergeant

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APPENDIX 5

From: James Gordon
Sent: 17 August 2026 10:28
To: WOOD Michael 2619 ; Licensing Com < >
Cc: OCPS >; BULLER Matthew 2473
Subject: Re: M239325 - A new temporary event notice has been received TEN201754

Dear Sgt Wood,

Thank you for your email and for setting out Dorset Police's concerns regarding the Temporary Event Notice for the boxing event at Bar Coast on 17 October.

I completely understand the points you have raised and I am keen to work with Dorset Police, BCP Licensing and the Safety Advisory Group to ensure that the event can be operated safely and responsibly.

I would like to address the points raised and confirm the actions I am now taking.

Event Capacity

Firstly, I appreciate the wording in our management plan stating "499 persons or venue capacity" was unclear.

I understand that under the TEN the maximum permitted attendance within the area covered by the TEN must not exceed **499 persons at any one time, including customers, staff, boxers, officials, security, contractors and other personnel present within that area.**

I will amend the Event Management Plan to make the proposed capacities and arrangements completely clear.

I am also happy to discuss setting the operational capacity for the boxing event **below the maximum 499** if Police/SAG consider that appropriate once the proposed layout has been reviewed.

Separate Boxer and Coach Area – Harrys Lounge

An important part of our proposed safety arrangements is that **the boxers and their coaches will be kept separate from the general public before and between their bouts.**

Harrys Lounge, which is situated upstairs and has an additional capacity of up to approximately **150 persons**, is intended to be used as the dedicated boxer and coach area.

This will provide a separate area for the boxers to prepare and warm up, rather than having competitors and their teams congregating within the main public event space at Bar Coast.

I believe this will significantly assist with the safe management of the event by keeping competitors, coaches and their preparations separated from spectators and the general public.

We will clearly show Harrys Lounge and the proposed arrangements on the plans and ensure that the capacity calculations make clear which areas and persons are included within the TEN.

Layout and Boxing Ring

I apologise that the requested layout plan showing the position of the boxing ring has not yet been provided.

I will arrange for this to be produced and submitted. It will clearly identify the proposed position of the boxing ring together with spectator areas, entrances and exits, emergency exits, bars, toilets, security positions and the principal circulation routes.

The plan will also show the relationship between Bar Coast and the separate Harrys Lounge boxer/coach area upstairs, including how boxers will move safely between the warm-up area and the boxing ring.

I appreciate that the positioning of the ring significantly affects the available capacity and safe movement around the premises, so I am happy to discuss and amend the proposed layout following feedback from Police and SAG.

Crime and Disorder

I understand the concerns raised regarding the combination of a boxing event, alcohol and the late-night economy.

I will therefore strengthen the Event Management Plan to specifically address these risks.

This will include appropriate SIA security provision, controlled entry, ticketing and capacity monitoring, Challenge 25, procedures for refusing service to intoxicated customers, CCTV coverage, security around the boxing and spectator areas, management of customers leaving the premises and a specific dispersal plan.

The separation of the boxers and coaches from the general public within Harrys Lounge will form an additional part of these arrangements.

I am also happy to discuss additional measures with Dorset Police, including restrictions around alcohol service during the event if this would assist in addressing the concerns raised.

Public Safety

We will review and update the existing risk assessment specifically around the boxing event rather than relying solely on the venue's normal operating procedures.

This will include the boxing area itself, separation between spectators and participants, safe movement of boxers between Harrys Lounge and the ring, emergency access and egress, crowd management, first aid/medical provision, security, fire safety and customer dispersal.

Safety Advisory Group

I have taken on board your recommendation regarding the Safety Advisory Group and will make contact with SAG to seek their guidance and ensure that the event and management arrangements receive the appropriate level of scrutiny.

I am very happy to work with all of the relevant authorities and implement reasonable recommendations arising from that process.

My intention is to operate a **professionally managed and controlled boxing event**, with the competitors and coaches having their own dedicated preparation area away from the public, rather than simply placing a boxing ring into a nightclub environment and relying upon our normal operating procedures.

I would therefore like to work with you to address the objection rather than allowing the matter to become unnecessarily contentious.

Once I have provided the revised Event Management Plan, risk assessment and layout, I would appreciate the opportunity to discuss these with you.

If there are any particular measures that Dorset Police would like incorporated into the revised plan, please let me know and I will look to address them.

Ultimately, I would like to get the event to a position where Dorset Police is comfortable that the licensing objectives – particularly the **prevention of crime and disorder and public safety** – are being properly promoted and, if possible, the objection can be resolved without the need for a contested hearing.

Thank you for bringing the concerns to my attention. I will start working through the above immediately.

Kind regards,

James Gordon
Bar Coast

To: BCP Licensing
From: Dorset Police
19.08.26 – 17:10

Hi Sarah,

Despite the initial reply from the applicant and offer to provide the additional updates and engagement with the SAG, my objection remains.

Dorset Police remains concerned that the Event Management Plan does not provide adequate assurances that the event can be managed safely and compliantly.

Dorset Police is not satisfied that the licensing objectives, specifically the prevention of crime and disorder and public safety, will be promoted. The concerns outlined below represent the principal areas of concern but should not be regarded as an exhaustive list of all matters requiring further clarification and assurance.

- **Security Provision (SIA Licensed Staff):** The EMP does not contain a clear security plan detailing the number of SIA licensed staff to be deployed, their positions, responsibilities, supervision arrangements, and how they will manage entry, searching, incidents, and disorder. A comprehensive SIA deployment plan should be provided.
- **Dispersal Policy:** There is no dispersal policy setting out how attendees will leave the venue safely and efficiently at the conclusion of the event, minimising the potential impact on public nuisance and disorder. A documented dispersal strategy is required.
- **Medical and First Aid Provision:** While the EMP notes that the venue has been selected due to its controlled indoor environment, established ingress and egress routes, and proximity to Poole Hospital Emergency Department, this is not an adequate substitute for on-site first aid provision. Event organisers cannot rely upon emergency services to provide routine medical cover, particularly on a Saturday evening in August when local

services are likely to be under significant demand. Appropriate and proportionate first aid and medical provision should be available on site throughout the event for both participants and customers.

- Event Timings: The EMP states that the event commences at 1400 hours, however promotional material advertises doors opening at 1700 hours with the first fight commencing at 1800 hours. Clarification is required regarding the activities taking place between 1400 and 1700 and what arrangements will be in place during this period.

In addition, the following key roles are all allocated to Dan Lockwood:

- Event Director
- Event Manager / Site Manager
- Security Lead
- Medical Lead
- First Aider / Safeguarding Lead
- Alcohol Management Lead

Dorset Police has significant concerns regarding the concentration of responsibility in a single individual across multiple critical operational functions. These roles each require dedicated oversight and expertise, and the current arrangements do not provide confidence that all aspects of safety, security, safeguarding, medical provision, and alcohol management can be effectively managed by one person simultaneously.

For the reasons outlined above, Dorset Police does not consider that the information provided within the EMP is sufficient to demonstrate that the event can be delivered safely and in a manner that promotes the licensing objectives and therefore, our objection still stands.

I appreciate that the applicant has stated he will provide the additional updates and will engage, if my objection is withdrawn, technically the event will be agreed and no additional provisions that can be enforced.

Regards Mike

From: James Gordon
Sent: 20 August 2026 14:33
To: Sarah Rogers - Licensing <>; WOOD Michael 2619 <>
Cc: OCPS <>; BULLER Matthew 2473 <>;
Subject: Re: M239325 - A new temporary event notice has been received TEN201754

Hi Sarah,

Thank you for the update.

We are currently working on a more detailed event-specific risk assessment and revised Event Management Plan, taking into account the further concerns raised by Dorset Police.

We are addressing each of the points raised, including the detailed SIA/security deployment, dispersal arrangements, appropriate on-site medical and first-aid provision, clarification of the event timings, and ensuring that the key operational responsibilities are allocated to appropriate individuals rather than concentrated with one person.

We are also reviewing the overall event layout and management arrangements so that we can provide Police and Licensing with a much more comprehensive plan demonstrating how the event will be operated safely and responsibly.

Our intention is to work constructively with Dorset Police, Licensing and the relevant authorities to address the concerns raised ahead of the reconvened hearing.

I will forward the updated documentation as soon as it is completed.

Kind regards,

James Gordon
Bar Coast

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Alcohol & Drugs Policy

Boxing Event – Bar Coast



Lockstock
Boxing Promotions

ANNEX D

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1. Purpose

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This Alcohol & Drugs Policy sets out the controls, procedures, and enforcement measures in place to manage the sale and consumption of alcohol and to prevent the possession, use, or supply of illegal substances at the boxing event.

The objectives of this policy are to:

- Promote a safe and controlled environment
- Prevent crime, disorder, and anti-social behaviour
- Protect public safety and welfare
- Ensure compliance with licensing law and associated legislation
- Provide clear operational guidance to staff and security

This policy applies to all attendees, participants, staff, contractors, and officials.

2. Legal and Regulatory Context

Alcohol sales will be conducted in accordance with:

- The venue's premises licence and event operating schedule
- Licensing Act 2003
- Weights and Measures Act 1985 (including accurate measures of alcohol)
- Relevant local authority guidance

Illegal drugs are prohibited under the Misuse of Drugs Act 1971. Zero tolerance applies to possession, use, or supply of controlled substances.

3. Roles and Responsibilities

3.1 Designated Premises Supervisor (DPS) James Gordan

- Overall responsibility for the sale of alcohol
- Ensures licensing objectives are upheld
- Manages refusals and incident logging
- Works in close coordination with the Security Lead

3.2 Security Lead

- Enforces this policy operationally
- Manages intoxication, disorder, and drug-related incidents
- Oversees searches, ejections, and WC monitoring

3.3 Event Manager

- Holds overall authority for enforcement decisions
- Authorises escalation to police
- Ensures policy compliance across the event

3.4 All Bar Staff

- Enforce Challenge 25
- Refuse service where required
- Accurately measure and serve alcohol
- Report concerns immediately

4. Alcohol Sales and Management

4.1 Permitted Sales

Alcohol may only be sold and supplied by authorised Bar Coast staff operating under the control of the alcohol brought onto the premises by attendees will be permitted.

All alcohol will be decanted into plastic containers only. Glassware is prohibited in public areas.

4.2 Weights and Measures Compliance

Alcohol will be sold in legally prescribed measures only:

- Beer and cider: half pint or pint
- Wine: 125ml or 175ml
- Spirits: 25ml or 35ml

All measuring equipment will be approved and calibrated in accordance with the Weights and Measures Act 1985. Free-pouring is prohibited.

4.3 Challenge 25

A Challenge 25 age verification policy will be enforced at all alcohol service points.

- Any person who appears under the age of 25 will be required to produce valid photographic ID
- Acceptable ID includes passport, UK driving licence, or PASS-approved card
- Failure to produce valid ID will result in refusal of service

Refusals will be recorded in the Refusals Log and reviewed by the DPS.

4.4 Refusal of Service

Alcohol service will be refused where:

- Valid ID is not produced
- The individual appears intoxicated
- Service would increase the risk of disorder or harm

Bar staff will immediately notify security of refused or problematic individuals.

5. Intoxication and Behavior Management

Alcohol is recognised as a behavioral risk multiplier, particularly in the context of a boxing event.

Controls include:

- Early identification of intoxicated individuals
 - Joint DPS–Security decision-making
 - Removal from alcohol service areas
 - Ejection where behaviour poses a risk
-

No alcohol is permitted within ring-side areas.

6. Drugs Policy – Zero Tolerance

The possession, use, or supply of illegal drugs is strictly prohibited.

6.1 Entry Searches

Security staff will conduct proportionate entry searches to prevent drugs entering the venue. Prohibited items will be confiscated and dealt with appropriately.

6.2 Discovery of Substances

If substances are found:

- Items will be secured
- The incident recorded
- The individual may be ejected
- Police will be contacted where required

7. Toilet (WC) Monitoring and Substance Checks

7.1 Purpose

Toilets are recognised as potential locations for drug use or preparation. Proactive monitoring forms part of the event's harm-prevention strategy.

7.2 WC Check Procedure

- Regular, logged checks of all toilet areas will be conducted by security staff
- Checks will be recorded in the WC Monitoring Log, including:
 - Time of inspection
 - Staff member name or ID
 - Observations (e.g. presence of paraphernalia, unusual behaviour)

7.3 Indicators of Concern

Staff will remain alert to:

ANNEX D

- Repeated or prolonged occupancy
- Groups entering cubicles together
- Evidence of substances or paraphernalia
- Distressed or impaired individuals

7.4 Action

Where concerns are identified:

- Individuals may be engaged and assessed
- Welfare support provided if required
- Security Lead notified
- Escalation to ejection or police where appropriate

8. Recording and Evidence

All alcohol- and drug-related incidents will be recorded, including:

- Refusals of service
- Intoxication management
- Drug discoveries
- WC monitoring outcomes

Body-worn cameras and CCTV may be used where available.

9. Escalation and Police Involvement

Police will be contacted where:

- Criminal offences are suspected
- Supply of drugs is indicated
- Violence or serious disorders occur
- An individual refuses to leave or poses ongoing risk

Formal handover procedures will be followed.

10. Briefing and Training

All staff involved in alcohol sales, security, and welfare will be briefed on this policy prior to doors opening.

Briefings will cover:

- Challenge 25
- Weights and measures compliance
- Identifying intoxication
- Drug indicators
- WC monitoring responsibilities

11. Review and Continuous Improvement

This policy will be reviewed:

- During the event if required
- Post-event to capture lessons learned

Any improvements will be incorporated into future planning.

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Ejection Procedure

Boxing Event- Bar Coast Annex C

Table of contents for boxing event at Bar Coast

1. Purpose
2. Principals of ejection
3. Authority to eject
4. Grounds for ejection
5. Early intervention and de escalation
6. Ejection process
 - 6.1 Decision and Notification
 - 6.2 Physical Ejection
 - 6.3 Separation and Containment
7. Post ejection actions
 - 7.1 External Management
 - 7.2 Welfare Considerations
8. Use of Force
9. Recording and reporting
10. Escalation to police
11. Key principles
 - Status

1. Purpose

This procedure sets out the controlled, proportionate process for the ejection of individuals from the venue where their behaviour presents a risk to safety, security, or the orderly running of the boxing event.

The objective is to:

- Prevent escalation of disorder
- Protect the safety of attendees, participants, and staff
- Ensure ejections are lawful, proportionate, and defensible
- Maintain the licensing objectives at all times

2. Principles of Ejection

All ejections will be:

- Proportionate to the behaviour displayed
- Last-resort measures following early intervention where practicable
- Conducted by trained SIA-licensed staff
- Carried out calmly and professionally
- Recorded and auditable

Ejection is a safety control, not a punishment.

3. Authority to Eject

The authority to authorise an ejection rest with:

- Security Lead
- Event Manager
- DPS (for alcohol-related matters)

Security staff may initiate an ejection where immediate action is required to prevent harm but must notify Event Control at the earliest opportunity.

4. Grounds for Ejection

An individual may be ejected for, but not limited to:

- Aggressive, threatening, or violent behaviour
- Persistent anti-social behaviour
- Intoxication to the point of causing risk or disturbance
- Refusal to comply with reasonable instructions
- Attempted access to restricted areas
- Possession of prohibited items
- Behaviour likely to incite disorder (including post-bout flashpoints)

5. Early Intervention and De-Escalation

Where safe and appropriate:

- Verbal engagement and warnings will be used first
- Calm, non-confrontational language employed
- Individuals given an opportunity to modify behaviour

If behaviour does not improve, escalation to ejection will follow.

6. Ejection Process

6.1 Decision and Notification

- Ejection authorised by Security Lead / Event Manager / DPS
- Event Control informed via radio using clear language
- Additional security requested if required

6.2 Physical Ejection

- Minimum number of staff used
- No unnecessary force applied
- Approved techniques only
- Individual escorted via the nearest safe exit

6.3 Separation and Containment

- Associates of the individual assessed for escalation risk
- Additional monitoring applied where required
- Ring-side or high-risk areas prioritised

7. Post-Ejection Actions

7.1 External Management

- Individual directed away from the venue
- External security manages immediate perimeter
- Re-entry refused for the duration of the event

7.2 Welfare Considerations

- Assess intoxication, distress, or medical vulnerability
- Medical assistance requested if required
- Police contacted if the individual poses an ongoing risk

8. Use of Force

- Only used where necessary and proportionate
- Must comply with legal and training standards
- Any use of force recorded in detail
- Body-worn cameras activated where issued

9. **Recording and Reporting**

All ejections must be recorded in the Event Log, including:

- Time and location
- Reason for ejection
- Staff involved
- Use of force (if any)
- Outcome post-ejection

serious incidents will be escalated to the Event Manager and, where appropriate, reported to relevant authorities.

10. **Escalation to Police**

Police will be contacted where:

- Violence occurs or is threatened
- Criminal offences are suspected
- The individual refuses to leave the vicinity
- Directed by the Event Manager or Security Lead A formal handover will be completed if police assume control.

11. **Key Principles**

- Early intervention reduces risk
- Calm professionalism prevents escalation
- Safety of all persons is paramount
- Authority and accountability are clear
- Every ejection must be defensible

Status

This Ejection Procedure forms part of the Event Management Plan and is briefed to all security staff, stewards, and relevant operational leads prior to doors opening.

EVENT MANAGEMENT PLAN (EMP)

WCB Boxing Show
Bar Coast

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 - 5.5 Medical Lead
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15. Emergency Procedures
16. Review and Post-Event Learning
17. Annexes

1. Introduction and Purpose

This Event Management Plan (EMP) sets out the management, safety, security, and operational arrangements for the delivery of the White collar boxing Show to be held at Bar Coast Bournemouth. The purpose of this document is to demonstrate how the event will be planned, delivered, and controlled in a manner that safeguards the public, participants, staff, contractors, and the wider community.

This EMP has been written to provide clarity of responsibility, effective command and control, and proportionate risk management throughout all phases of the event. It should be read alongside the Event Risk Assessment and associated site plans.

This document is a live operational plan and may be updated should circumstances change.

2. Event Overview

- Event: WCB Boxing Show
- Date: 17 October 2026
- Venue: Bar coast Bar Coast 156-164 Old Christchurch Road, Bournemouth BH1 1NL
- Maximum Attendance: 499 (inclusive of staff, fighters, officials, and contractors)
- Event Start Time: 15:00 (doors open to ticket holders)
- Event End Time: 22:30

The event is an indoor boxing show featuring medically supervised bouts for fighters, conducted before a ticketed audience. There will be 18 fights, consisting of 3 x 2-minute rounds. The event start time will be 15:00. First bout at 16.00 and event end is 22:30. With a half hour dispersal egress time. The venue will continue as normal operating hours.

The venue has been selected due to its controlled indoor environment, established ingress and egress routes, proximity to Bournemouth Hospital Emergency Department, availability of a large car park on Richmond hill close by, and close access to public transport, taxi rank Bournemouth train station and Bus Station.

3. Event Objectives

The primary objectives of the event are to:

- Deliver a safe, well-managed sporting event
- Protect the health, safety, and welfare of all attendees
- Prevent crime, disorder, and anti-social behaviour
- Ensure compliance with licensing conditions and legal duties
- Minimise disruption to the local community
- Provide a professional and controlled environment for participants and spectators

4. Governance, Management and Authority

4.1 Overall Responsibility

The Event Director holds overall accountability for the safe delivery of the event and retains ultimate authority for all safety-critical decisions. Operational responsibility is delegated to the Event Manager, who is responsible for implementing this EMP and coordinating all operational leads.

4.2 Authority to Suspend or Terminate the Event

The Event Director or Event Manager has absolute authority to suspend, pause, or terminate the event where public safety is, or may be, compromised. This authority supersedes commercial, broadcast, or programme considerations.

This authority may be exercised following advice from emergency services, the Security Lead, Medical Lead, or where the Event Manager determines that conditions can no longer be safely controlled.

5. Key Roles and Responsibilities

Role	Person / Organization	Key Responsibilities
Event Director	Nicholas Bale	• Overall event governance and safety accountability • Liaison with local authorities and emergency services • Authorising event suspension or termination • Operational command of the event
Event Manager / Site Manager	Daniel Lockwood (HND Leisure Management) cert at bottom	• Coordination of staff, contractors, and agencies • Implementation of this EMP • Incident management and escalation • Crowd safety and management
Security Lead	Sandbanks Security Ops manager	• Access control and searching • Management of disorder and anti-social behaviour • Deployment and supervision of SIA-licensed staff • Oversight of ejections and incident logging
DPS Lead	James Gordan (Personal Licence Holder BH233751 01/12/2025 BCP Council)	• Management of alcohol sales • Compliance with licensing objectives • Refusals and incident recording • Coordination with security regarding intoxication and disorder

Medical Lead	Medical Services Michael Coombs	• Medical planning and readiness • Ringside and spectator medical response • Casualty management and escalation • Liaison with statutory ambulance services • Safeguarding vulnerable adults • Welfare interventions • Managing lost or distressed persons • Liaison with statutory safeguarding agencies where required
Safeguarding & Welfare Lead	Elspheth Makin (First Aider/Safeguarding) Cert at bottom of page	

6. Crowd Management and Capacity Control

Attendance at the event will be strictly capped at 499 persons. Entry will be controlled via ticket validation at the main public entrance. Live headcounts will be maintained throughout the event to ensure capacity is not exceeded.

Wristbands will be issued to distinguish attendees and staff:

- GOLD: VIP Booths
- SILVER: VIP Seating
- ORANGE: Standard Standing
- RED: Security, Event, and Boxing Staff
- GREEN/WHITE STRIPE competitors
- GREEN coaches

Security staff will be deployed at key locations including entrances, circulation routes, bar areas, toilets, and ringside to manage crowd density and behaviour.

7. Ingress, Egress and Dispersal

- Ingress: Managed via the main public entrance with controlled searching and ticket checks.
- Egress: Managed in a phased manner following the final bout to prevent congestion. All available exits will be opened during egress, with security and stewards positioned to direct attendees safely.
- Dispersal: External security staff will manage the surrounding areas, with particular attention given to pedestrian safety and interaction with taxi ranks and nearby public transport routes.

8. Security and Disorder Management

A proportionate number of SIA-licensed security staff will be deployed throughout the event. Security operations will focus on early intervention, de-escalation, and prevention of disorder.

- Body-Worn Cameras: Utilised by security staff.
- Ejections: Carried out safely and proportionately, with details (time, reason, personnel involved) documented in an incident log.
- Searches: Conducted at entry points to prevent prohibited items from entering the venue.

9. Alcohol Management

DPS Lead: James Gordan (Personal Licence holder)

Licensing & Safety Measures

- Authority & Controls: Clear DPS authority, explicit implementation of Challenge 25, staff briefings, and clear escalation protocols.
- Refusal Logging: All refused alcohol sales and alcohol-related incidents will be recorded and shared with the Security Lead where appropriate.
- Security Interface: Alcohol will be managed as a potential behavioural risk multiplier.
- Ring-side Policy: Strict ring-side alcohol exclusions and enforced cut-off controls ("final orders").
- Weights & Measures: Wine, spirits, draft, and bottled drinks will be dispensed under the UK Weights and Measures Act 1985.
- Policy Compliance: Governed in accordance with *Annex D: Alcohol & Drugs Policy*.

10. Medical Provision

Provider: Michael Coombs Medical Services

Medical setup includes:

- Staffing: Two Paramedics present throughout the event.
- Facilities: Dedicated medical area adjacent to the ring.
- Transport Readiness: Ambulance on standby with a designated sterile access route.
- Equipment: Automated External Defibrillators (AEDs) positioned at ringside and control points.

Medical staff will be present ringside throughout all bouts and will conduct pre- and post-fight checks as required.

11. Fire Safety

- Risk Assessment: The venue's existing fire risk assessment will be adopted and supplemented for this event.

- Exit Checks: Fire exits will be inspected prior to doors opening and kept clear at all times.
- Equipment & Personnel: Fire extinguishers will be positioned at designated fire points, and a trained Fire Marshal will be on duty.
- Evacuation: In the event of an evacuation, attendees will be directed to the designated assembly area outside of bar coast.
- Special Effects: No pyrotechnics or smoke effects will be used at any time during this event.

12. Power, Lighting and Structures

- Electrical Safety: All electrical equipment will be Portable Appliance Tested (PAT). Cables will be routed and protected to prevent trip hazards. No "daisy-chaining" of electrical equipment will be permitted.
- Emergency Lighting: Fully operational throughout all exit routes.
- Structures: The boxing ring will be installed and inspected by competent contractors prior to use.

13. Safeguarding and Welfare

- A dedicated Safeguarding and Welfare Lead will be present throughout the event.
- Safeguarding arrangements align with statutory duties relating to vulnerable adults.
- Clear procedures are established for managing disclosures, concerns, or lost persons.

14. Counter Terrorism and Serious Incident Preparedness

- Briefings: All staff will receive a security awareness briefing covering suspicious behaviour and reporting procedures.
- Access Control: Vehicle access to the venue will be strictly controlled.
- Monitoring: CCTV will be monitored throughout the event, and bag searches will be conducted at entry points.
- Command Transfer: The event operates a clear command structure for managing serious incidents and transferring control to emergency services where required.

15. Emergency Procedures

Incidents will be managed using a graded response system:

- Code Green: Normal operations
- Code Amber: Heightened awareness / emerging issue
- Code Red: Major incident

Event Control will coordinate the initial response until statutory emergency services assume command. Formal handover procedures will be strictly followed.

16. Review and Post-Event Learning

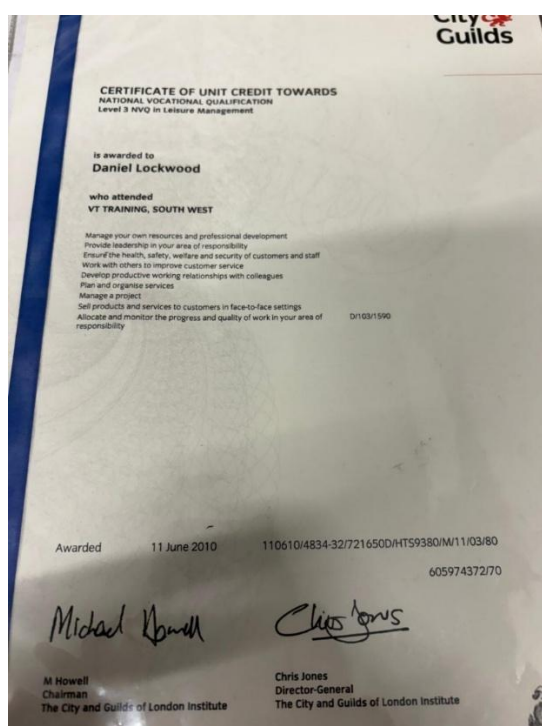
This EMP will be reviewed:

- Following the final site inspection
- During the event if conditions change
- Post-event to capture lessons learned

Any findings will inform future planning and continuous improvement.

17. Annexes

- Annex A: Security & Stewarding Plan
- Annex B: Lost Person Procedure
- Annex C: Ejection Procedure
- Annex D: Alcohol & Drugs Policy
- Annex E: Event Risk Assessment



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EVENT RISK ASSESSMENT

Bar Coast and Harrys Boxing Event Annex E

Lockstock Boxing Promotions

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1. Purpose of the Risk Assessment

This Risk Assessment has been produced to identify, evaluate, and control the risks associated with staging a boxing event within the Bar Coast and Harrys venue, a low-risk built environment originally designed for public events.

The assessment demonstrates how risks to public safety, staff safety, competitors, contractors, and the integrity of the venue will be reduced to *As Low As Reasonably Practicable* (ALARP) in accordance with UK law and best practice.

This document aligns with, and should be read in conjunction with:

- The Event Management Plan (EMP)
- Site plans and fire drawings
- Security Plan and Deployment Plan
- Fire Evacuation and Emergency Procedures
- Safeguarding Policy
- Medical and Boxing Governance documentation

2. Legal and Best Practice Framework

This Risk Assessment is informed by and compliant with:

- Health and Safety at Work etc. Act 1974
- Management of Health and Safety at Work Regulations 1999
- Regulatory Reform (Fire Safety) Order 2005
- Licensing Act 2003 (where licensable activities apply)
- The Purple Guide to Health, Safety and Welfare at Music and Other Events
- UK HSE Event Safety principles
- British Boxing Board / recognised sanctioning body medical rules
- Protect Duty / ProtectUK (proportionate vigilance)
- ISO 45001 (Occupational Health & Safety – principles)
- ISO 18788 (Security Operations Management – principles)

3. Event Description and Context

The event comprises regulated boxing contests staged within a live club and bar environment, utilising dance floor spaces purposed for public access.

Key contextual risk factors include:

- A club space with corridors and stairwells.
- Multiple levels, enclosed spaces, and limited natural light
- High spectator engagement typical of boxing events
- Presence of temporary infrastructure (ring, lighting, seating, power)
- Mixed audience profile including general public, competitors, staff, and officials
- Controlled alcohol provision (if applicable)

- The need for strict segregation between public, competitors, officials, and back-of-house areas

The environment presents risks beyond those of a conventional sports hall or arena and therefore requires enhanced planning and supervision.

4. Risk Assessment Methodology

Risks have been assessed using a structured process:

1. Identification of hazards
2. Identification of persons at risk
3. Evaluation of likelihood and impact
4. Identification of existing controls
5. Determination of additional control measures
6. Ongoing dynamic assessment during operations

Risk is not viewed statically. Continuous monitoring by supervisors and Event Control ensures dynamic risk management throughout build-up, live operation, and derig.

5. Significant Hazards and Control Measures

5.1 Crowd Management and Congestion

Hazard:

Overcrowding, congestion, or crowd compression within narrow corridors, stairwells, and intersections typical of a club layout.

Persons at Risk:

Spectators, competitors, staff, contractors, emergency responders.

Control Measures:

- Strict capacity limits applied to each space based on usable area and exit capacity
- Controlled entry points with stewarded and/or SIA-managed access
- One-way systems implemented where necessary
- Clear zoning between public areas, circulation routes, and restricted spaces
- Phased entry and exit scheduling to prevent surges
- Dedicated supervisors monitoring crowd density
- Event Control empowered to pause proceedings if congestion thresholds are approached

Residual risk is reduced to ALARP through supervision and enforced capacity discipline.

5.2 Fire Safety and Emergency Evacuation

Hazard:

Fire outbreak, smoke spread, or delayed evacuation within a compartmentalised building.

Persons at Risk:
All persons on site.

Control Measures:

- Venue fire detection and alarm system understood and integrated into the event plan
 - Fire call points and smoke detectors identified and kept unobstructed (as per fire drawings)
 - Clear, unobstructed escape routes maintained at all times
 - Exit signage and emergency lighting checked prior to public access
 - Fire extinguishers positioned at identified risk points
-
- No unauthorised electrical or heating equipment permitted
 - Hot works prohibited during event operations
 - All staff briefed on fire procedures, alarm response, and evacuation roles
 - Evacuation routes and assembly areas communicated during staff briefings

Event Control will coordinate any evacuation in liaison with Fire & Rescue Service.

5.3 Structural and Environmental Hazards

Persons at Risk:
Spectators, competitors, staff, contractors.

Control Measures:

- Pre-event site inspection of all accessible areas
- Temporary flooring or matting installed where required
- Handrails and stair edges kept clear and highlighted
- Temporary structures installed by competent contractors and signed off
- Lighting levels increased in circulation areas
- Immediate reporting and isolation of any defects

5.4 Boxing-Specific Risks

Hazard:
Injury to competitors, officials, or third parties arising from boxing activity.

Persons at Risk:

Boxers, referees, medical staff, nearby spectators.

Control Measures:

- Event sanctioned by an appropriate governing body
- Qualified referees, judges, and officials appointed
- Pre-bout medical checks completed
- Ringside medical team present throughout

- Ambulance provision agreed and on standby

Hazard:

Trips, slips, falls, or structural issues arising from uneven floors, staircases, historic fixtures, or temporary installations.

- Trained staff briefed on suspicious behaviour indicators
- Controlled access to restricted areas
- Secure storage of equipment and materials
- Clear reporting routes to Event Control and police

- Clear sterile zone around the ring
- Immediate bout stoppage protocols enforced

Medical risk is controlled through governance and clinical oversight.

5.5 Disorder, Violence, and Anti-Social Behaviour

Hazard:

Disorder associated with heightened emotion, alcohol (if applicable), or interpersonal conflict.

Persons at Risk:

Spectators, staff, competitors.

Control Measures:

- SIA-licensed Door Supervisors deployed proportionately
- Clearly defined roles: entry control, internal patrols, response capability
- Alcohol management controls including Challenge 25 and refusal procedures
- Ejection and exclusion procedures documented and briefed
- Rapid escalation routes to Event Control and police if required

5.6 Safeguarding and Vulnerable Persons

Hazard:

Risk to vulnerable adults within a busy, enclosed event environment.

Persons at Risk:

vulnerable adults.

Control Measures:

- Named Safeguarding Lead on duty
- Staff trained to recognise vulnerability indicators
- Vulnerable person procedure in place
- Safe holding area identified
- Clear escalation to police or statutory agencies where necessary

5.7 Security and Counter-Terrorism

Hazard:

Hostile reconnaissance or malicious acts within a crowded event.

Persons at Risk:

All persons on site.

Control Measures:

- Proportionate vigilance model applied

5.8 Medical Emergencies (Non-Boxing)

Hazard:

Medical incidents unrelated to boxing (collapse, illness, panic).

Persons at Risk:

Spectators, staff.

Control Measures:

- On-site first aid provision
- Clear medical access routes
- Radio communication between staff and medics
- Incident logging and escalation procedures

6. Dynamic Risk Assessment

Dynamic risk assessment will be undertaken continuously by:

- Event Manager (Silver)
- Security Supervisor
- Medical Lead

Triggers for reassessment include:

- Crowd density changes
- Escalating disorder
- Medical capacity reduction
- Fire alarm activation
- Structural or environmental issues

7. Stop, Delay, or Cancel Criteria

The event may be paused or cancelled if:

- Fire detection or evacuation routes are compromised
- Medical provision falls below agreed minimum
- Crowd density exceeds safe limits
- Disorder exceeds control capability
- Structural safety cannot be assured

Decisions will be recorded in Event Control logs.

8. Conclusion

This Risk Assessment demonstrates that the risks associated with delivering a boxing event at Bar Coast Harrys and have been systematically identified, evaluated, and mitigated through professional planning, competent staffing, and robust operational control.

When implemented alongside the EMP and associated annexes, the event can be delivered safely, lawfully, and in a manner consistent with UK best practice, with risks reduced to ALARP.

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Lost Person Procedure

Boxing Show – Bar Coast Annex B



Lockstock
Boxing Promotions

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1. Purpose

This procedure sets out the actions to be taken in the event that a person is reported missing, lost, or unable to locate their party during the event. It is designed to ensure a calm, proportionate, and coordinated response that prioritises welfare, safeguarding, and rapid resolution.

This procedure applies to:

- Vulnerable adults
- Any adult attendee reporting separation or distress

2. Definitions

- **Lost Person:** Any individual reported missing, separated from their group, or unable to account for their whereabouts.
- **Vulnerable Person:** an adult who may be at risk due to disability, intoxication, distress, or medical condition.
- **Reporting Person:** Any individual raising a concern that someone is lost or missing.

3. Roles and Responsibilities

3.1 Event Manager

- Overall coordination of the response
- Decision-making authority for escalation
- Liaison with emergency services if required

3.2 Safeguarding & Welfare Lead

- Primary lead for all lost person incidents
- Conducts welfare checks and information gathering
- Determines safeguarding risk and escalation

3.3 Security Lead

- Coordinates security staff searches
- Controls radio communications
- Manages perimeter and exit monitoring

3.4 All Staff and Stewards

- Immediately report concerns via radio
- Reassure reporting persons and follow instructions
- Remain alert to reports of lost persons

4. Initial Report and Immediate Actions

When a lost person is reported:

- Remain calm and reassuring, do not cause alarm or panic.
- Immediately notify Event Control via radio:
- Use plain language: “Lost Person reported”
- Do not use the person’s name over open radio.
- Escort the reporting person to: Welfare Point, or Event Control (if closer and appropriate)
- Safeguarding Lead takes control of the incident.

Information Gathering (Safeguarding Lead)

- The following information should be gathered and recorded:
- Name of missing person
- Age
- Gender
- Description (clothing, distinguishing features)
- Last known location and time seen
- Who they were with
- Any vulnerabilities (medical, disability, distress)

Important: Do not conduct interviews in public view. Maintain privacy and dignity

6. Search and Response Actions 6.1 Internal Search (Immediate)

- Toilets and welfare areas
- Seating areas
- Bar areas
- Ring-side and circulation routes

Exits are not locked, but:

- Security are positioned discreetly near exits
- Staff are briefed to be alert, not obstructive

6.2 Communication Control

- Event Control coordinates all actions
- Radio discipline maintained
- No public announcements unless authorised by the Event Manager

7. Involvement of Police and External Agencies

Only the Event Manager or Safeguarding Lead may:

7.1 Initial Actions

- Reassure the individual
- Escort them to the Welfare Point
- Conduct a welfare check

7.2 Reunification

- Verify identity before reunification
- Record the outcome and time

7.3 Recording

- Incident logged in the Event Log
- Any safeguarding concerns escalated appropriately

Escalation

The incident must be escalated to Code Amber if:

- A vulnerable adult is missing
- There are safeguarding concerns
- The person was last seen near an exit

The incident must be escalated to Code Red and emergency services contacted if:

- There is evidence of harm or abduction risk
- Medical vulnerability is identified
- Directed by police or safeguarding agencies
- Contact the police
- Share personal details externally

If police take control:

- Full cooperation will be given
- Event Control will support their investigation
- A formal handover will be recorded

10. Post-Incident Actions

- Incident reviewed by Event Manager and Safeguarding Lead
- Any learning points recorded
- Procedures updated if required
- Serious incidents reported to relevant authorities

11. Key Principles

- Welfare first
- Proportionate response
- Calm and controlled communication
- Privacy and dignity maintained
- Clear command and accountability

Status

This Lost Person Procedure forms part of the Event Management Plan and is briefed to all staff and security personnel prior to doors opening.